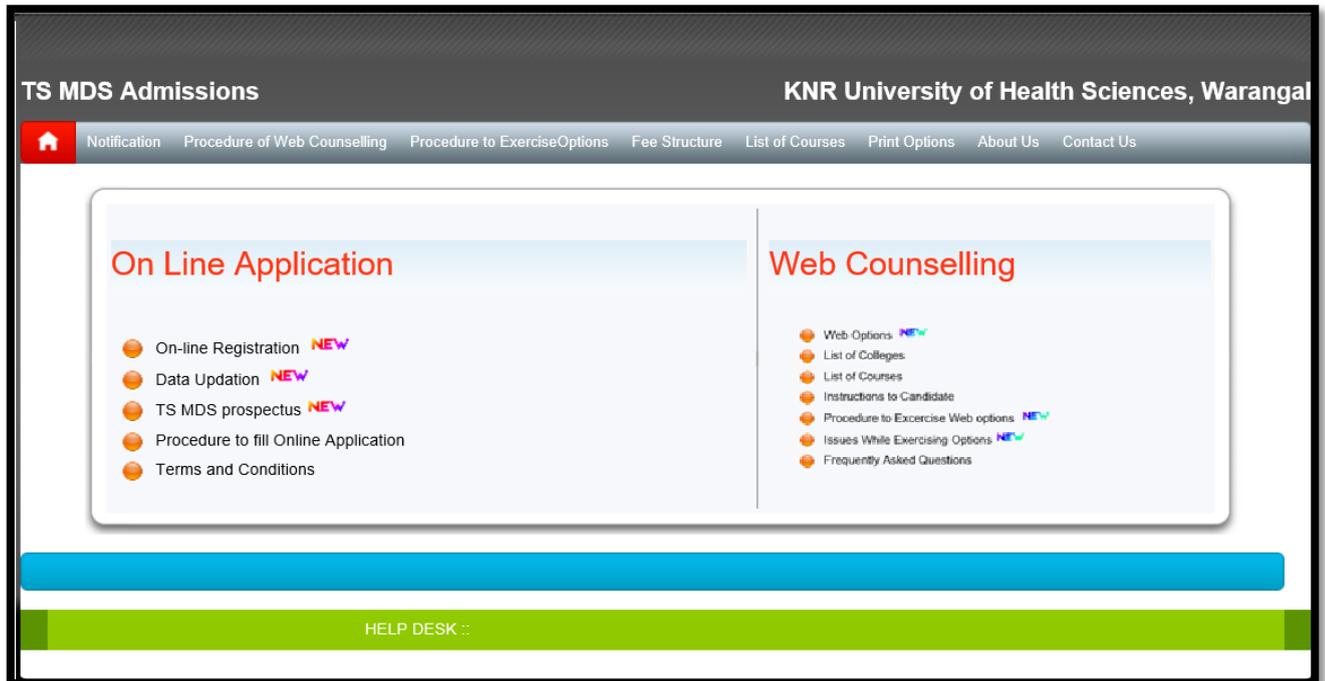


TS MDS – 2018 Admissions
PROCEDURE TO EXERCISE OPTIONS

1. Open the website <http://tsmds.tsche.in> Home page displayed as follows.



2. Click on the Web Options link for Exercising options.
3. Instructions to candidate window will be displayed as follows.

INSTRUCTIONS FOR GIVING OPTIONS IN WEB

Read and understand the contents of this page carefully before going to options selection page. After understanding the contents in this page, Click on I Understood button to get into the option page.

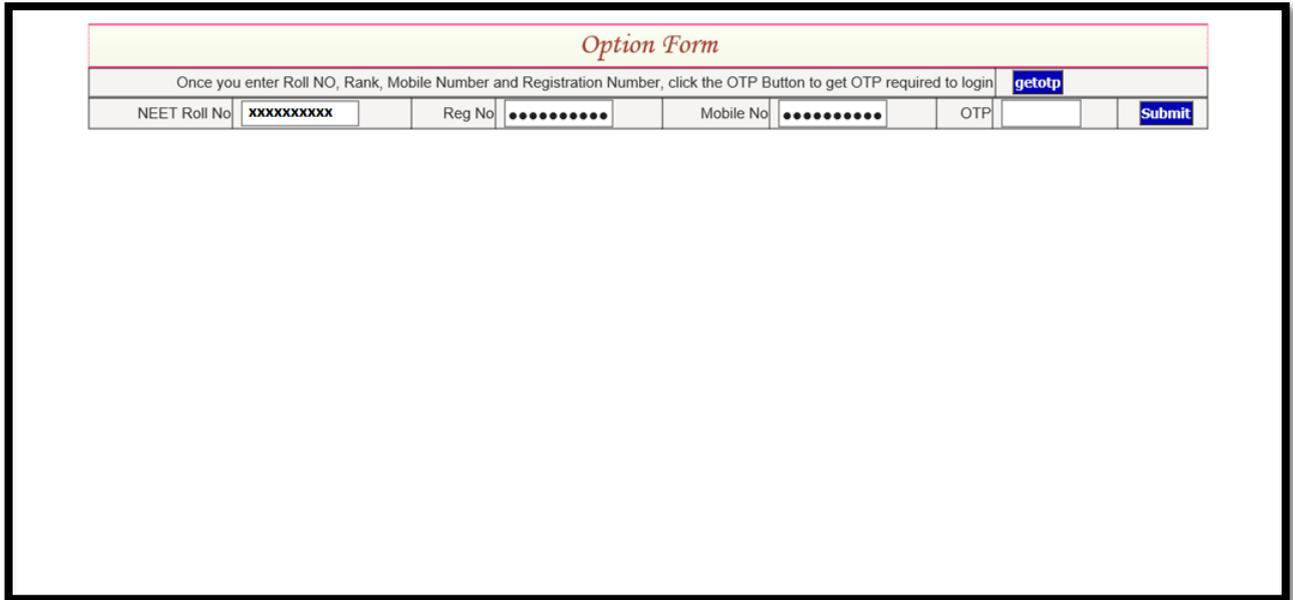
1. The options selection page contains two tables
 - o Colleges, courses and Coursetype on the lefthand side of the page.
 - o Selected options in the order of priority on the righthand side.
2. Enter Roll No, Registration No, Mobile No and click on "getotp" button to receive one time password(OTP). Once you receive the OTP, enter it on the screen and click on "Submit".

If everything you entered is correct, List of available colleges, courses, course type combinations are shown in the lefthand side table. You can filter the list in two ways by

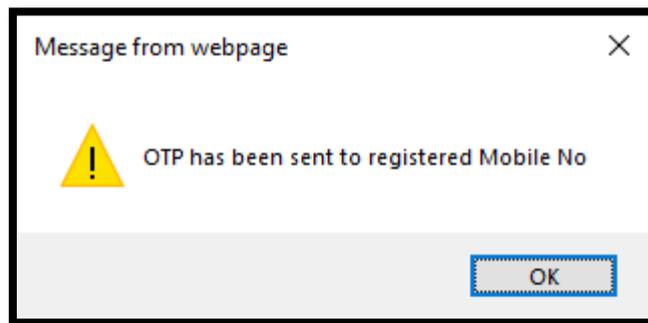
- o District.
- o Starting letter of the college code(short code of 4 letters).

3. **To select the option:** click on the college and course on the lefthand side table and click ADD button. An alert box will pop up asking confirmation to add the option. The selected college will be added to options table on the right hand side as last option.
4. **To delete the option:** Select an option and click "Delete" Button. The selected option will be deleted and the options will be renumbered automatically.
5. **To change the priority:** Select the option whose priority you want to change, drag and drop at the required place. The options will be renumbered automatically. (OR) Select the option and press the UP/DOWN arrow buttons present in between the tables to move up/down one level.
6. **To Save the options:** Click the SAVE button in order to save the options in the server. After clicking, the SAVE button, a window prompts for PASSWORD. One Time Password(OTP) would be sent to your mobile which is valid for 15mins only. If the password is correct, then you will land onto a new page where all your options along with priority will be displayed.
7. **Print Order of Preference of Options:** You can print order of preference of options once you SAVE the options. You can also take a printout of the options from Webcounselling Details Menu and also from Home Page.

4. Read the instructions carefully, then click **I Understood** button.
5. Enter the details as shown in the option form and click on **getotp** button.



The image shows a web form titled "Option Form". At the top, it says "Once you enter Roll NO, Rank, Mobile Number and Registration Number, click the OTP Button to get OTP required to login". Below this, there are four input fields: "NEET Roll No" with the value "XXXXXXXXXX", "Reg No" with ".....", "Mobile No" with ".....", and "OTP" which is empty. To the right of the "OTP" field is a blue button labeled "getotp". At the bottom right of the form is a blue button labeled "Submit".



6. You will receive an OTP to your registered mobile, enter the OTP in the given field and press **Submit** button
7. Option form will be displayed as shown below with colleges on the left side. This window displays all the eligible colleges based on gender and specialization.

The tables are populated with data...you can start exercising your priority of options...

List of Colleges with Courses

Coll	College Name	Place	Dist	Crs	S/N	Last Rank
			All	All		
MGND	MEGHANA	NIZAMBAD	NZB	CONSRV	REG	
MGND	MEGHANA	NIZAMBAD	NZB	ORPATH	REG	
MGND	MEGHANA	NIZAMBAD	NZB	COMMNT	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	ORTHOD	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	PERIOD	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	ORMRDG	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	PROSTH	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	ORMXSG	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	PEDODO	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	CONSRV	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	ORPATH	REG	
SSDC	SRISAI_RR	VIKRABAD	RR	COMMNT	REG	
MNRD	MNR_MED	SANGARDY	MED	ORTHOD	REG	
MNRD	MNR_MED	SANGARDY	MED	PERIOD	REG	
MNRD	MNR_MED	SANGARDY	MED	ORMRDG	REG	
MNRD	MNR_MED	SANGARDY	MED	PROSTH	REG	
MNRD	MNR_MED	SANGARDY	MED	ORMXSG	REG	

Priority of Options

SNo	Coll	College Name	Crs	S/N
1	GDHD	GDHD_HYD	ORTHOD	REG
2	GDHD	GDHD_HYD	PERIOD	REG
3	GDHD	GDHD_HYD	ORMRE	REG
4	MGND	MEGHANA	ORTHOD	REG
5	MGND	MEGHANA	ORMXE	REG
6	MGND	MEGHANA	CONSR	REG
7	MGND	MEGHANA	ORPAT	REG
8	MNRD	MNR_MED	ORTHO	REG

Note: Save the options before you LogOut or leave this page

Add | Delete | Modify | Save | Logout

Save Options

If you are satisfied with the number of options given click **CONFIRM** button, if not click **NO** button to exit without saving

Password **Confirm** **No**

A	B	C	D	E	F	G
H	I	J	K	L	M	N
O	P	Q	R	S	T	U
V	W	X	Y	Z	Backsp	

Save Options

If you are satisfied with the number of options given click **CONFIRM** button, if not click **NO** button to exit without saving

Password **No**

A	B	Message from webpage		G	
H	I	! 008 options saved		N	
O	P	OK		U	
V	W	X	Y	Z	Backsp

8. The options exercised will be closed at the time mentioned in the schedule for exercising option.

9. The options registered in the server will be frozen automatically on the last day specified in the notification and shall be used for seat allotment.
10. The options will be processed on the dates specified and the results will be communicated through **SMS** message to the registered mobile number, which you have provided and you can also take a print of the provisional allotment order from the website.

Do's and Don'ts

- + Do not use mobiles and tablets to exercise the options. Use only computers with Internet Explorer 11.**
- + Check college codes and course codes thoroughly before entering options
- + Write college / course codes in the order of preference on a white paper before entering into web.
- + Do not select a colleges / course which you are not interested.
- + Avoid using slow internet facility.
- + Allotments will be made in the **order of preference of options and exercise utmost care while entering options.**
- + Allotments will be made in the Merit order.
- + Allotment made in the web counselling is final and cannot be altered under any circumstances.
- + Therefore only such colleges and courses that candidate can join without any hesitation should be chosen.
- + Convenor is not responsible for any technical or human errors from client side (Student side) while exercising options.
- + Keep your mobile with you while exercising options and do not block SMS.

ISSUES THAT MAY COME ACROSS WHILE EXERCISING WEB OPTIONS

1. OTP (One time Password) may not reach to your mobile due to various reasons. You can contact immediately to the Help Desk Numbers. They may guide you.
2. Browser Problems -- **You have to use Internet Explorer 11 version for Security reasons.** Options cannot be exercised with other browsers or mobiles or tablets.
3. One time Password will be communicated only after clicking **GETOTP** & **SAVE button** while exercising options.
4. Take a print out of the options for reference.
5. Web options will be closed on the date & time mentioned in the schedule sharply, hence exercise options much before the closing time to avoid last minute problems.
6. Do not disclose the login information like OTP (one time password / Registration number / Roll Number and mobile number etc). Keep the registered mobile always with you so as to get regular updates and notification.